

Friends of Big Bend Ranch State Park  
Annual Board Meeting - Barton Warnock Visitor Center  
11/9/2024 10:00 AM CDT  
Recorded and submitted by Patrick McKee, Secretary  
Called to order 10:00 AM CDT

1. Meeting called to order by Lauren Cecil, Vice President  
Quorum established  
In attendance:  
Board - Patrick McKee, Kevin Urbanczyk, Lauren Cecil, Amanda Guthrie, Chris Childs  
BBRSP staff - Cody Edwards, BBRSP Complex Superintendent; Tom Forwood, Fort  
Leaton Site Superintendent; Mark Reisinger, new park staff  
Absent: Joni Buck, David Long, Todd Bureau, Martha Stafford

2. Adopt minutes of 8/21/2024 Board meeting  
Kim Keith moved to accept; Kevin U. seconded motion; motion passed.

3. Treasurer's Report - Kim Keith  
November 9, 2024  
MNB \$77,066.88  
PayPal \$12,896.26  
Total \$89,963.14

Kim Keith proposed closing 2nd Marfa National Bank checking as its purpose to provide access to Friends funds by park staff is prohibited by TPWD . Kim K. moved to approve; Lauren C. seconded; motion passed.

Kim Keith proposed transferring funds from PayPal account to MNB leaving \$800 balance in PayPal. Chris C. moved to approve; Lauren C. seconded; motion passed.

4. Administrator's Report - no report to present per Martha Stafford
5. BBRSP Superintendent's Report - Cody Edwards  
Cody started July 2024 as new BBRSP Complex Superintendent. He provided his bio and goals for his tenure as Superintendent:  
Streamline the operations between park areas - Ft. Leaton, BWVC and Saucedo  
Fill the open positions that exist with staff dedicated to the Big Bend area  
Chinati Mountains State Natural Area supervision will be part of his supervision.  
Tom Forwood is departing BBRSP in 2 weeks for a position at Bentsen-Rio Grande Valley State park.  
Mark Risinger introduced as a new park staff member.

6. Friends Board officers election and renewal of board member's terms

Lauren Cecil, Chris Childs and David Long will renew board member terms to expire at annual meeting 2027. Kim K moved to accept renewals; Kevin U seconded; motion passed.

Todd Bureau's current term as board member expires as of this meeting.

Kim moved to accept nomination of Lauren Cecil as President; Chris C seconded motion; motion passed.

Kim moved to accept nomination of Joni Buck as Vice President: Lauren C seconded motion; motion passed.

Kim K moved to accept nomination of Patrick M as Secretary; Lauren C seconded motion; motion passed.

Patrick M moved to accept nomination of Kim Keith as Treasurer; Lauren C seconded; motion passed.

### **2025 Officers**

President - Lauren Cecil

Vice President - Joni Buck

Secretary - Patrick McKee

Treasurer - Kim Keith

7. 2025 Annual Budget - discussion
  - a. BBRSP Complex maps - printing costs are increasing annually. Park supply running low. Kim K moved to approve expense of \$14,000 to print more maps; Lauren C seconded; motion approved
  - b. Tom Forewood provided "Friends Group Funding Requests: 2025" for review and approval - see attached
  - c. Due to incomplete budget expenses data, final discussion and approval of 2025 budget tabled to a Zoom budget approval meeting to be convened 12/4/2024 6pm. Chris C moved to table discussion; Lauren C seconded; motion to table passed.
8. Marketing - Lauren Cecil for Joni Buck
  - a. Lauren provided data Joni collected regarding social media usage, newsletters and online auctions
  - b. Requested each board member provide 5-10 tips for visitors to the BBRSP complex that will be published in newsletters, website and social media
9. Fundraising - Lauren Cecil
  - a. Provided 2024 online auction recap \$18,178.34 current total, more to be collected.
  - b. Board signed auction donor thank you letter
  - c. 2025 auction discussion - dates to be determined
10. Ultra 2025 - FoBBRSP table with information, membership applications, donations, auction promotion opportunities for donors

11. 2025 Calendar  
Discussion of highway trash pick-ups schedule, fundraising events, annual board meeting, etc.
12. 2025 Grant Opportunities - Amanda Guthrie  
Amanda provided explanation of different types of grants:
  - General unrestricted
  - Specific project restrictedShe will research funding sources for
13. Group photo - Board and park staff
14. Date of next meeting
15. Adjournment - Chris C moved to adjourn; Kim K seconded; motion passed, meeting adjourned